

AEL directors, supervisors, staff with program oversight

- 15 Hours

Instructors

- 15 Hours
 - 3 hrs. in principles of adult learning
 - 6 hrs. in relevant areas of literacy instruction
 - 6 hrs. in content related to AEL purpose, at discretion of the program **May be waived with 18 or more college credit hrs. in subject taught (math, English, etc.)*

Instructors new to AEL

- 15 Hours
 - 3 hrs. in principles of adult learning *(within first 30 days)*
 - 3 hrs. in relevant areas of literacy instruction *(within first 30 days)*
 - 3 hrs. in relevant areas of literacy instruction (by June 30)
 - 6 hrs. in content related to AEL purpose, at discretion of the program *(by June 30) *May be waived with 18 or more college credit hrs. in subject taught (math, English, etc.)*

Staff providing support services or college and career transitional support

- 3 Hours

Staff assigned test proctoring or data entry duties

- 3 Hours related to their primary job duties

Staff hired on or after January 1 of a program year, must complete half of the PD required for the program year.